

# Archaeological Chance Find Procedure

## Coast Tsimshian Enterprises Limited (CTE) Kaien Island – Organic Soil and Till Landfill Project

This protocol has been established to increase awareness of the importance of archaeological resource and to assist in planning future developments. The chance find procedures (CFP) outline the protocol to be followed if a new archaeology or heritage resources are encountered during sand and gravel excavations. These, however, can also be applied to any incidental observations of artifacts or sites that are made by non-mine personnel such as contractors or site visitors.

The general types of archaeological and heritage resources may include finds such as:

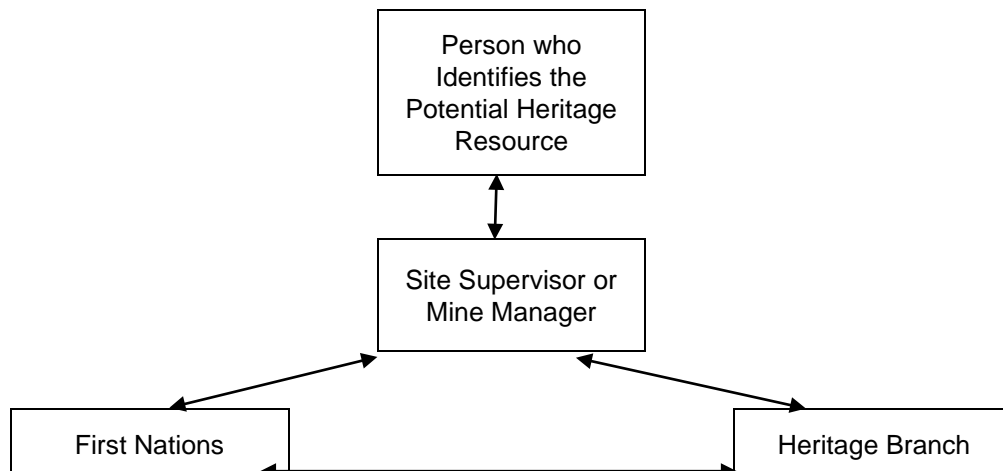
- Rock art, including pictographs and petro glyphs;
- Tree art and Culturally Modified Trees (CMT'S) such as bark stripping and planks;
- Surface features such as depressions created by former habitations, earthen fortifications; rock cairns, fish traps, clam gardens, burned rock and middens;
- Artifacts that have become visible on the land surface owing to erosion or recent land altering activity. These may be produced in a variety of materials such as stone, bone, antler, wood, or shell; and
- Buried cultural remains that may be sighted in a cut-bank, excavation, eroded shoreline, or other exposed deposit.

If any unidentified or previously unrecorded cultural heritage features are encountered during sand and gravel excavations, all work will stop, and the Archaeology Branch (Ministry of Tourism, Culture and the Arts) and the affected First Nations will be informed. All archaeological sites within the province of British Columbia are protected from disturbance, whether intentional or inadvertent, by the *Heritage Conservation Act* (2003).

**If you discover what you suspect may be a possible archaeological site:**

- Stop all work in the area to avoid damaging the site.
- **Do not disturb any archaeological remains that you may encounter.**
- Report your discovery to your supervisor or if they are unavailable, then to **Carl Sampson**, who will provide further instructions, contact number **(250) 627-5733**.
- If you are unable to contact Warren Beal, please contact Archaeology Branch by telephone at **(250) 953-3334**.

### ***Chain of Communication for Archaeological Management***



- An archaeological or heritage resources site card must be completed. The person who identifies the potential archaeological/heritage resource or the site mine manager may complete the archaeology site card with the following basic information:
  - Date (when the archaeological find was first encountered)
  - Observer (name of the person recording the information on the site or artifact)
  - Site location (detailed enough so that it can be relocated, GPS if possible)
  - Type of site (e.g. archaeological site, burial site or artifact)
  - Disturbance (any obvious disturbance to the site, e.g. equipment, animals, etc.)
  - Photographs

The person collecting the information should be careful not to disturb the site further. If an artifact has been found, it must not be removed from the site.

- Archaeology site cards must be submitted to the **Coast Tsimshian Enterprises Limited (CTE)** office including photographs for project (mine) records.
- The site manager will contact a qualified archaeologist, and the Archaeology Branch, and provide details of the suspected site or artifact. If photographs are available, these can be provided to the archaeologist for preliminary assessment.
- The qualified archaeologist will go onsite to survey and document the find. The qualified archaeologist will assess the significance of the remains. Mitigation options for the site or artifact will be drafted by the archaeologist, and reviewed by the Archaeology Branch, and the affected First Nations. Agreement on mitigation approach will be determined by the qualified archaeologist in coordination with the Archaeology Branch and affected First Nations.

**If you discover what you suspect may be a possible human remains:**

- Stop all work in the area to avoid damaging the site.
- **Do not disturb any possible human remains that you may encounter.**
- Report your discovery to your supervisor or if they are unavailable, then contact **Carl Sampson**, who will provide further instructions.
- If you are unable to contact **Carl Sampson**, and if the suspected human remains appear to be current, contact the **RCMP at Prince Rupert, BC (250) 627-0700**.
- If you are unable to contact **Carl Sampson**, at **(250) 627-5733**, please contact the Archaeology Branch by telephone at **(250) 953-3334**.

**The following steps will generally be followed**

- The Coroner's Office and local policing authority are notified and the Coroner's Office determines whether the matter is of contemporary forensic concern.
- If the remains are not of forensic concern, the branch will attempt to facilitate disposition of the remains.
- If a cultural affiliation for the remains can be determined, the branch will contact an organization representing that cultural group. If the remains are of aboriginal ancestry, the branch will attempt to contact the relevant First Nation(s).
- Generally, if remains are still buried and are under no immediate threat of further disturbance, they will not be excavated or removed. If the remains have been partially or completely removed, the branch will facilitate disposition.
- The branch may arrange for a qualified anthropologist or archaeologist to provide an assessment of the remains.

**Archaeological Chance Find Report for the Kaien Island - Organic Soil and Till Landfill Project**

Name of Recorder:

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Date and Time of Discovery:

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Location (site name, co-ordinate, DBS):

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Description of Find:

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Photographs:

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Who was contacted (CTE personnel, First Nations, Archaeological Branch)? Recorded the name, date, time, phone number, and details of conversation; use a separate sheet if necessary:

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Protection measures to be implemented:

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Movable or immovable:

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If moved location:

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Further action required:

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Date and time work in area recommenced:

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Printed name and signature of site contractor:

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Date submitted:

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